

## **Review of Whistleblowing and Gifts and Hospitality Policies**

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### **REASON FOR ITEM**

The terms of reference for the audit committee include reviewing and monitoring council policies on raising concerns at work and anti fraud and anti corruption strategy. Two policies have recently been reviewed and amended and these are being brought to the attention of the committee in this report.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

Review the changed policies.

### **INFORMATION**

#### **1. Whistleblowing Policy**

1.1 The Council's Whistleblowing Policy has been reviewed by the Head of Audit, Borough Solicitor and Chief Executive and is considered still to be appropriate. Two changes have been made; the email address has been changed to the shorter [fraud@hillingdon.gov.uk](mailto:fraud@hillingdon.gov.uk) and additional information on how to contact the charity, Public Concern at work have been added

#### **2. Gifts & Hospitality Policy**

2.1 This policy has been reviewed by the Borough Solicitor, Head of Audit and Corporate Management Team. Changes have been made to;

- Clarify the status of gifts between colleagues
- include a de minimus level of reporting for gifts of small items such as pens, diaries and calendars.

### **BACKGROUND PAPERS**

*Revised Whistleblowing Policy*  
*Revised Gifts and Hospitality Policy*